

Frequently Asked Questions

Employee Personal Travel

1. Is there any quarantine time if I travel out of state or country in the next few months?

At this time, Sonoco has not imposed any restrictions on employee's personal travel. Employees who choose to engage in personal travel should be prepared to meet any quarantine requirements for the travel destination and/or upon return to the departure location. Employees are personally responsible for (1) confirming any quarantine times required prior to traveling; (2) advising their supervisor of required quarantine periods to ensure adequate job coverage; and (3) understanding that any government quarantine periods will be either deducted from vacation banks or taken as unpaid time from work, but would not be counted against the local attendance policy for discipline purposes. Once an employee has returned from vacation, then they are subject to the same Employee Health Screening as before and must be able to pass prior to resuming work. (5/6/2020)

2. Given the recent Corporate Communication regarding travel, I have decided to postpone my personal international vacation trip. Can I charge any change or associated fees to my corporate card?

No. Any personal international travel is entirely at the individual employee's discretion. If an employee chooses to change, postpone, or cancel personal travel that is their decision and any associated costs or other losses are for the employee's personal account. (3/4/2020)